

These guidelines, developed by the Office of the Dean of the Faculty/Vice President for Academic Affairs (DOF/VPAA) in consultation with the Appointments and Tenure Committee (ATC) and the Promotions Committee (PC), are intended to assist faculty members hired at the Associate Professor level who are eligible to seek tenure and promotion to Full Professor in the same academic year. Since the Faculty Handbook does not contain specific instructions for handling these processes simultaneously, the following recommendations aim to uphold the distinct roles of ATC and PC while considering the workload of candidates and

Each committee will make its recommendation to the President and the DOF/VPAA independently in accordance with the Faculty Handbook. A recommendation of promotion to Full Professor by the PC is conditional on a recommendation for tenure by the ATC and the DOF/VPAA. In the event that the candidate is recommended for tenure, they can be notified if they will also be considered for promotion. In an instance where a candidate is not recommended for tenure, the consideration for promotion to Full Professor will be discontinued.

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