

**INSTITUTIONAL POLICY AND PLANNING COMMITTEE**  
**MEETING MINUTES**  
**November 2, 2012**

PRESENT: President Philip A. Glotzbach, Chair; Erica Bastress-Dukehart, Vice Chair; Mary Lou Bates, Barbara Black, Beau Breslin, Paul Calhoun, Gail Cummings-Danson, Donald Duff, Bill Duffy, David Karp, Wendy Kercull, Jackie Murray, Riley Neugebauer, Denise Smith, Joe Stankovich, Natalie Taylor, Matt Walsh, and Mike West; Barbara Krause (Secretary).

ABSENT: Michael Arnush, Rochelle Calhoun, and Michael Casey.

GUEST: Sarah Goodwin.

**1. Approval of Minutes**

Minutes of the October 19, 2012 meeting were approved as distributed.

**2. Assessment Steering Committee**

Faculty Assessment Coordinator and Professor of English Sarah Goodwin joined IPPC for a discussion of the Assessment Steering Committee. She briefly reviewed the history of this group, noting that recently retired Vice President for Academic Affairs Susan Kress appointed the Assessment Steering Committee (ASC) in the fall of 2007 as a subcommittee of the Committee on Educational Policies and Planning (CEPP). This structure was created following the Middle States Periodic Review Report, after a year-long consultation, and emphasized the increasing importance of assessment and using data to inform decision-making.

The ASC has done important work in collaboration with other groups and individuals, including drafting the Goals for Student Learning. It is now the moment to consider what work must be done, who should do it, and what structures are needed to support it.

An external consultant reviewed the ASC and recommended that the group remain a subcommittee of CEPP. Professor Goodwin indicated that she initially felt the group should be constituted as an independent College committee. CEPP suggested that the IPPC might incorporate the ASC as a subcommittee. This could make sense given the broad institutional perspective of IPPC and the model of some IPPC subcommittees as working somewhat independently. It also was noted that the IPPC has representatives in its membership that are

craft a working plan for the year. The ASC w

particularly, the role of financial aid in enrolling each class. Various Trustee subcommittees took up related topics (e.g., Academic Affairs discussed the Academic Quality Rating, Budget and Finance discussed the discount rate, etc.). In addition, Trustees reviewed preliminary designs for science facilities and