

**INSTITUTIONAL POLICY AND PLANNING COMMITTEE  
MEETING MINUTES  
September 21, 2012**

PRESENT: President Philip A. Glotzbach, Chair; Erica Bastress-Dukehart, Vice Chair; Michael Arnush, Mary Lou Bates, Barbara Black, Beau Breslin, Paul Calhoun, Gail Cummings-Danson, Donald Duff, Bill Duffy, David Karp, Wendy Kercull, Riley Neugebauer, Denise Smith, Joe Stankovich, Natalie Taylor, Matt Walsh, and Michael West; Barbara Krause (Secretary).

ABSENT: Rochelle Calhoun and Michael Casey.

**1. Approval of Minutes**

Minutes of the September 7, 2012 meeting were approved with one minor correction.

**2. Strategic Action Agenda 2012-13**

President Glotzbach referred members to the draft Strategic Action Agenda that was distributed with the meeting materials. Members expressed appreciation for the revisions made to the prior draft. **IPPC members expressed their unanimous endorsement of the draft Strategic Action Agenda 2012-13.**

**3. Update from SGA**

SGA president Matt Walsh read the Mission Statement that has been adopted by the SGA Senate for this year. The slogan, "Make It Happen," reflects the intention to be proactive in dealing with student issues and desires. The SGA representatives on IPPC will provide

Associate Dean Kellogg referred IPPC members to the website link that had been provided with the agenda materials – in particular, the website for Payette, the architects with whom the College is working on the science facilities planning. She noted that Payette representatives have met every two weeks since July with various user groups on campus. Payette has extensive experience in designing science buildings for higher education clients, and Skidmore has been very pleased with their work thus far.

Associate Dean Kellogg's presentation then focused on the following key points:

- Guiding principles for new facilities
- Departments and programs involved
- Committees and groups consulted
- P

President Glotzbach

- Development of new admissions recruiting materials

IPPC members had various questions and comments throughout the presentation. A suggestion was made that the Skidmore Scholars initiative be shared more broadly with the faculty, perhaps through a presentation at CEPP or at a faculty meeting.

## **6. Policy on Policies**

A revised Policy on Policies draft was distributed to IPPC members in advance of the meeting. This draft reflects changes that were made following IPPC's review of the earlier draft at its meeting on April 6, 2012. Substantive discussion of the draft is expected to take place at the IPPC meeting on October 5, 2012.

*Please notify Barbara Krause of any changes to these minutes.*