

**DRAFT**

**INSTITUTIONAL POLICY AND PLANNING COMMITTEE**

**MEETING MINUTES**

**September 20, 2013**

**PRESENT:** President Philip A. Glotzbach, Chair; Natalie Taylor, Vice Chair; Eric Beriguete '15; Joerg Bibow; Beau Breslin; Rochelle Calhoun; Michael Casey; Bill Duffy; Timothy Harper; Samuel Harris '15; Wendy Kercull; Kathy Kinnin; Christine Kopec; Jackie Murray; Jeanne Sisson; Joseph Stankovich; Peter von Allmen; Michael West.

**ABSENT:** Mary Lou Bates; Paul Calhoun; David Karp.

**GUESTS:** Lisa Christenson; Sarah Goodwin.

**1. Welcome and Introduction**

President Glotzbach introduced Eric Beriguete '15, who will be the new SGA representative for Financial Affairs.

**2. Approval of Minutes**

Minutes of the September 6, 2013 meeting were approved, with one revision to be made to the final version. The final version will be posted on the IPPC website.

**3. Update from the IPPC Subcommittee on Assessment**

Beau Breslin provided a brief background on the work of the IPPC Subcommittee on Assessment and then asked Sarah Goodwin and Lisa Christenson to provide an update on their work to date. DoF/VPAA Breslin and Professor Goodwin are co-chairs of the Subcommittee and distributed a written report, which is attached to these minutes.

Since last spring, the Subcommittee has focused on two areas: campus climate for students and faculty satisfaction. Three areas emerged from the student surveys: intercultural understanding; co-curricular life; and preparedness for life after Skidmore. For the faculty group, the following concerns emerged: advancement, tenure, and promotion; chair and director training; and mentoring. The report provided recommendations for improvement, and DoF/VPAA Breslin noted that progress on these recommendations is already being seen.

Two action steps were brought forward from the conversation:

1. President Glotzbach asked that the report be revised to include any steps that are currently being implemented. This will also show what further conversations need to take place.
2. President Glotzbach further asked that Joshua Woodfork work with the Subcommittee to cross-reference their recommendations with the action items of this year's Strategic Action Agenda and

to assign, when appropriate, who would be responsible for implementing the recommendations. (The Subcommittee on Assessment does not have authority to implement recommendations.)

The assessment work is an important step towards the Middle States Re-accreditation process. Professor Goodwin explained the three-year self-study cycle and the IPPC's role in the process for Re-accreditation. An important point Professor Goodwin stressed is that all assessment processes toward specific goals need to be captured in writing for the Re-accreditation. This year, the Subcommittee will determine: (1) who will be doing this work; (2) what kind of self-study the

## **6. Sexual Assault Task Force to Sexual Misconduct Advisory Council**

Rochelle Calhoun provided a draft of the mission and charge of the proposed Sexual Misconduct Advisory Council. This Council would replace and continue the work of the current Sexual Assault Task Force. As noted in the proposal, the membership of the Council would largely stay